

AMERICAN PLANNING ASSOCIATION HAWAI'I CHAPTER



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2022 ANNUAL REPORT



American Planning Association
Hawaii Chapter

Making Great Communities Happen

Chapter President's Message

Aloha APA Hawai'i Members,

On behalf of the APA Hawai'i Executive Committee, I am pleased to present this annual report of the Chapter's activities for the 2022 calendar year. We were pleased to continue with Chapter COVID-19 pandemic recovery including the County of Kaua'i's successful in-person hosting of the annual Hawai'i Congress of Planning Officials conference. The Chapter also continued to offer essential continuing education programs to our members virtually throughout the year.

I'm pleased to share these 2022 highlights:

- APA Hawai'i supported the County of Kaua'i in its successful hosting of an in-person annual Hawai'i Congress of Planning Officials (HCPO) conference in partnership with the State and County planning agencies.
- The APA Hawai'i Programs Committee put on nine monthly programs over the course of the year on a variety of topics. The monthly programs, on the Zoom platform, continue to be well attended and allow us to better reach neighbor island members. APA Hawai'i continued to offer virtual programs free of charge to members in 2022.
- Our Membership Committee continued use and implementation of a membership management tracking program that allows for more effective management of the membership database and facilitates more seamless registration experiences for our Chapter-only members.
- The Chapter's Communications Committee kept members informed through various media platforms, including email campaigns, website updates, a quarterly newsletter, and social media.
- Our Awards program provided an opportunity to showcase outstanding planning projects and recognize individuals who contribute to the profession. Nine award categories were recognized this year.
- With generous donations from APA members, the Chapter awarded two scholarships to graduate students at the University of Hawai'i, Department of Urban and Regional Planning (UH DURP).
- APA Hawai'i continued service to members of local Planning Commissions and other planning-related boards and commissions by offering complimentary Chapter-only membership to these individuals.

We continue to maintain the Chapter's sound financial standing, while providing service to you, the membership.

The Hawai'i Chapter is an entirely volunteer organization. We are grateful for the service of our members who generously give of their time and share their knowledge to further the mission of the American Planning Association and promote the planning profession in Hawai'i. We are always looking for ways to engage more with members through our activities and on our committees. As you read through this report, if you have a particular interest, please do not hesitate to contact us.

Sincerely,



Michael Shibata
President, 2022-2023

CONTENTS

- Membership3
- Chapter Leadership4-5
- Public Issues and Government Affairs Committee6
- Programs Committee6
- Communications7
- Chapter Awards8-9
- APAHI/UH Department of Urban and Regional Planning (DURP)10
- Mentoring11
- Financial Report11-12
- Get Involved!13

Cover Image: *2022 Community-Based Planning Award, “Keaukaha Quick Build,” County of Hawai‘i Planning Department, SSFM International, Inc., and Planning for Community LLC*

MEMBERSHIP

APAHI December 2022 Membership	
Student Members (free)	46
Faculty Members	10
Lifetime Members	21
APA Regular (National) Members	185
Chapter Only Members	6
Retired Members	4
Planning Board Members and Commissioners (free)	60
Total	332

APA Hawai'i is proud to serve about 330 members! A breakdown of the year-end Chapter membership by type is presented above. The Chapter offered complimentary Chapter-Only membership to the planning-related board and commission members in 2022 in order to provide educational opportunities. 60 planning board members/commissioners joined APA Hawai'i through this opportunity. The Chapter will continue to offer this complimentary Chapter-Only membership opportunity every year. The rest of the membership types did not show a significant change since 2021.

While most of the Chapter events continued to be held virtually in 2022, the Chapter had a first in-person event since the COVID-19 pandemic and also held a happy hour event for the Chapter members to socialize in person. Since the introduction of an online membership management tool ("Join It") in 2021, this tool has been helping the Chapter to effectively manage the membership through integration with various web services that the Chapter has been using (i.e. Eventbrite, MailChimp).

To learn more and sign up to be a member, visit our website: hawaii.planning.org/membership/.

CHAPTER LEADERSHIP, 2022

The Chapter is led by an Executive Committee composed of Chapter Officers (President, Vice President, a Secretary, Treasurer, two Directors-at-Large, and the Immediate Past President), Committee Chairs, and other Liaisons.

Officers

President

Michael Shibata

michael.shibata@gmail.com

**Vice President**

Matthew Gonser, AICP

matthew.gonser@honolulu.gov

**Treasurer**

Jeff Seastrom, AICP

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**Secretary**

Jared Chang, AICP

jaredkchang@gmail.com

**Director-At-Large**

Nathalie Razo

nrazo@pbrhawaii.com

**Director-At-Large**

Oliver Lau (Gaskell), AICP

olau@ssfm.com

**Past President**

Tessa Munekiyo Ng, AICP

tessa@munekiyohiraga.com



Committee Chairs

Membership	Yukino Uchiyama Yukino@munekiyohiraga.com	Professional Development	Peter Flachsbaart, AICP flachsba@hawaii.edu
Newsletter	Matt Hom mhom@hhf.com	Website	Erin Emerson eemerson@ssfm.com
AICP Maintenance	Kristen Nishimura, AICP kristen.nishimura@jacobs.com Ruby Edwards, AICP Ruby.m.edwards@hawaii.gov	Public Issues / Governmental Affairs	Dean Minakami, AICP minakamid@gmail.com Vi Verawudh, AICP, LEED AP vverawudh@gmail.com
Awards	Nathalie Razo nrazo@pbrhawaii.com	Programs	Greg Nakai apahi.program@gmail.com Bryan Esmeralda besmeralda@onipaa.org
APAHI / UH Dept. of Urban and Regional Planning (DURP)	Cody Winchester codyw@g70.design	DURP / PSO Student Rep.	Genesis Leong genesisl@hawaii.edu

Liaisons

FAICP	Paul Luersen, FAICP pluersen@hawaii.rr.com Amy Luersen, FAICP luersena001@hawaii.rr.com	Hawai'i Island	April Suprenant, AIA April.Suprenant@hawaiicounty.gov
Kaua'i	Marie Williams, AICP mwilliams@kauai.gov	Maui	Jennifer Maydan jennifer.maydan@co.maui.hi.us
Hawai'i Congress of Planning Officials (HCPO)	Michael Shibata, AICP michael.shibata@gmail.com	O'ahu Metropolitan Planning Organization (OMPO)	Suwan Shen suwans@hawaii.edu
APA Private Practice Division	Ramona Mullahey Ramona_mullahey@hud.gov		

PUBLIC ISSUES AND GOVERNMENT AFFAIRS COMMITTEE

At the request of the State Department of Land and Natural Resource Historic Preservation Division (SHPD) the Chapter and members assisted with review and distribution of a draft SHPD consultation process. The Public Issues and Government Affairs Committee has remained in communication with SHPD and is available for any next steps as requested.

PROGRAMS COMMITTEE

Monthly Programs

For its monthly programs in 2022, the Programs Committee continued the 100% online delivery that it had begun to provide in 2020 and through 2021 due to the COVID-19 pandemic. Utilizing Zoom, the Programs Committee continued to deliver online programming free of charge to members and students (\$5/non-member) in 2022. The Programs Committee is pleased to have met the Chapter's goal to support nine lunch programs over the year covering a wide range of informative and timely topics:

- 2021 APAHI Chapter Awards Recipients:
 - Community-Based Planning Award: Pu'uhonua o Wai'anae (POW) Farm Village
 - Student Project Award: Urban Hoa'aina - Indigenizing Urban Spaces
 - Economic Development Planning Award: State Transit-Oriented Development Planning and Implementation for the Island of O'ahu
- The Ka'ahumanu Avenue Community Corridor Master Plan
- Honolulu Board of Water Supply Updates and Red Hill Implications
- DURP Program and Faculty Research Updates:
 - DURP Program Update
 - Facilitating Online Participatory Planning Meetings
 - The Ala Wai Small Boat Harbor: A Vision Plan for an Inclusive Public Space
- Kaua'i County Updates: Waimea 400 Conceptual Plan
- Role of Planners in Fostering Equity in Hawai'i
- U.S. Fish and Wildlife Service Policy Updates
- How Can Planners Help to Address Hawai'i's Affordable Housing Crisis?
- City and County of Honolulu Primary Urban Center Development Plan Update

These monthly lunch programs provided AICP CM maintenance and professional development for 402 attendees (total attendance, not distinct attendees).

Directors' Panel

The Programs Committee also hosted a virtual Directors' Panel in January 2022, featuring five "Economic Development Directors" representing agencies from each of the four counties and the state. Panelists provided updates on their respective initiatives and any joint efforts, current community contexts and visions for the communities they serve, and discussed a variety of topics including county and state COVID economic response and recovery efforts; community/government lessons through CARES act deployment; implementing emergent Destination Management Action Plans; opportunities and needs through the American Rescue Plan and Infrastructure Investment and Jobs Acts, respectively; and how their agencies' work relates to and interacts with the planning community.

World Town Planning Day

In November 2022, the Programs Committee additionally supported the DURP's annual World Town Planning Day program titled "Planning and Building Resilient Food Systems in a Changing Climate," which was held in-person on the UHM campus.

COMMUNICATIONS

The Chapter communicates with members through various media platforms including email campaigns, chapter website updates (hawaii.planning.org/), a quarterly newsletter, Facebook, an online calendar of events, and occasional press releases. In 2022, objectives of the Communication Committee were aimed to encourage readership of the quarterly newsletter, maintain an active social media presence, and integrate notices on the chapter website and Facebook page. Also in 2022, several in-person chapter events were held. Below is a summary of the Chapter's communications activities in 2022.

Email communications still remained the most widely used method to communicate with Chapter Membership. A total of 98 communication emails were sent to all members by the Chapter Secretary in 2022. Email campaigns informed members about eleven (11) special webinar or virtual events hosted by APAHI, ten (10) special in-person or virtual events hosted by others, 32 job opening announcements, and other various APA and non-APA announcements. About 75% of email subscribers open the communication emails often or sometimes, which matches the average in 2021.

The quarterly newsletters were completed for Winter, Spring, Summer and Fall editions. Below is a listing of the articles covered in each newsletter. All Chapter quarterly newsletters since 2018 remain available on the Chapter website (hawaii.planning.org/about-apa-hawaii/news/).

Winter 2022

- Maui County Planning Update - Winter 2022
- Fostering a more productive discussion around solar and ag land use
- Online Resources: University of Hawai'i at Mānoa Library Digital Collections
- Web Apps for Planners

Spring 2022

- Highlights from University of Hawai'i's Participation in the United Nations Global Platform for Disaster Risk Reduction
- Community Voices: POPOS, POPS and Pocket Parks
- UH Mānoa Department of Urban and Regional Planning Research Highlight: Spring 2022
- Kiersten Faulkner Inducted into the AICP College of Fellows
- The APA Hawai'i Chapter's 2021 Annual Report is Available

Summer 2022

- Celebrating Kiersten Faulkner's Induction Into the AICP College of Fellows
- Congratulations to our new AICPs!
- Faculty Research Highlight - UH Mānoa DURP - Summer 2022
- Student Research Highlight - UH Mānoa DURP - Summer 2022

Fall 2022

- Leo Asuncion Jr. Receives Tom and Kristi Dinell Outstanding Alumni Award
- American Institute of Architects Walking Tour Through a Planner Lens
- APA National Divisions: Joining a Cohort Engaged in Young Professional Interest
- APA National Resources: Research Knowledge Base

CHAPTER AWARDS

APA Hawai'i is pleased to continue its annual Chapter Awards Program. The annual awards are given to recognize individuals, communities, private organizations, public agencies, and professional planning and design firms whose work exemplifies the planning profession's highest goals and ideals. Fifteen nominations were received in seven categories, with winners selected in all seven categories. Two of the seven categories also recognized honorable mentions. Award nominations were reviewed, and winners selected by a jury of professional planners from the Chapter.

The Chapter presented the following awards at the Hawai'i Congress of Planning Officials Conference on Thursday, September 15, 2022.



APA HI 2022 CHAPTER AWARDS
OUTSTANDING PLANNING
Honorable Mention

WAIMEA 400 CONCEPTUAL PLAN

County of Kaua'i
PBR HAWAII & Associates, Inc.

APA HI 2022 CHAPTER AWARDS
OUTSTANDING PLANNING

PU'U 'ŌPAE KULEANA HOMESTEAD SETTLEMENT PLAN

Department of Hawaiian Homelands, G70,
Hui Kū Maoli Oka, Sustain Hawai'i,
Keala Pono Archaeological Consulting,
Kekaha Hawaiian Homestead Association,
Hawai'i Wildfire Management Organization

APA HI 2022 CHAPTER AWARDS
BEST PRACTICE
Honorable Mention

HAWAII 2050 SUSTAINABLE PLAN

Hawai'i State Office of Planning & Sustainable Development
ICF International Inc.

APA HI 2022 CHAPTER AWARDS
BEST PRACTICE AWARD

HALE KALELE / HALE HILINA'I

Hawai'i Housing Finance & Development Corporation
State of Hawai'i Judiciary
The Kobayashi Group

APA HI 2022 CHAPTER AWARDS
DONALD WOLBRINK
Chapter Achievement Award

ERNEST Y. W. LAU, P.E.

More information on the award winners, including copies of the award boards, are available on the APA Hawai'i website: hawaii.planning.org/community-outreach/2022-chapter-awards/.

APAHI/UNIVERSITY OF HAWAII (UH) DEPARTMENT OF URBAN AND REGIONAL PLANNING (DURP)

The APAHI/DURP Committee's core function is to support the Programs Committee in coordinating World Town Planning Day (WTPD) events. Working with the DURP and others, the annual WTPD program was titled, "Planning and Building Resilient Food Systems in a Changing Climate."

Food systems planning has evolved since Pothukuchi and Kaufman's call to action in 2000. Two decades since highlighting the critical role of planning in building community food systems, the uptake at the municipal level remains disparate and uneven. In the time since, new challenges like climate change have risen to the forefront, alongside the need for equitable and just food systems. During the 2022 celebration of World Town Planning Day, speakers highlighted equitable approaches in food systems planning, showcased the vast array of food systems work being undertaken in Hawai'i, and discussed how planners can engage and support the equitable and resilient transformation of Hawai'i food systems.

The presentation included a panel discussion moderated by Dr. Noa Lincoln, Assistant Researcher, Tropical Plant and Soil Sciences, College of Tropical Agriculture and Human Resources, University of Hawai'i, Mānoa (UHM). This year's panelists included Dr. Subhashni Raj (Assistant Professor, Urban and Regional Planning, UHM), Dr. Albie Miles (Assistant Professor, Sustainable Community Food Systems, UH, West O'ahu), Dexter Kishida (Food Security & Sustainability Program Manager, Office of Climate Change, Sustainability, and Resilience, City and County of Honolulu), and Hunter Heavilin (MURP alumnus and current PhD candidate in Geography).

The WTPD also recognized the recipients of this year's APA Hawai'i Student Scholarship Awards. Due to the generosity of our members, we raised a total of \$2,000! Because of the successful fundraising, two students received scholarship checks for \$1,000 each. These awards recognize students for their service to the campus community, their leadership, and efforts to strengthen town-gown relations. The funds are intended to help defray school expenses such as tuition and books and to provide resources that will augment their education. We would like to congratulate the following students who received this year's scholarship award and recognize their hard work:

Jiyoon (Sandy) Kim

Reyhanillo (Nillo) Andi Kasim

The Committee also updated the *Planners On-Call List*, to serve as a resource to the DURP and connect students with professional mentors. In 2023, the Committee will continue to support DURP faculty and students through programs and networking opportunities and fundraise for a 2023 student(s) award. The Committee also successfully utilized the Chapter's existing web-based payment system (Eventbrite) to facilitate student scholarship fundraising and will continue to promote this option in 2023 for those who prefer this method.

MENTORING

The Mentoring Committee implements mentoring programs for second-year graduate students in DURP. After the launch of the DURP Mentoring Program in 2019, the Committee focused on building on the program's success and identifying ways to maintain the quality of the mentoring experience during the COVID-19 pandemic.

In July 2022, an email was sent to Chapter members to solicit for volunteers interested in serving as a mentor to a graduate student, technical resource, or speaker at future DURP events. This resulted in several new volunteers added to the Planners-on-Call list.

Using the updated Planners-on-Call list, DURP's Chair matched Chapter mentors with graduate students who requested a mentor at the start of the 2022-2023 academic year. This year, a total of eleven pairs of mentors and mentees participated in the program.

In 2023, the Committee will evaluate where program improvements should be made as we prepare for the next academic year.

FINANCIAL REPORT

The Chapter's Fiscal Year 2021 (October 1, 2021 to September 30, 2022) Financial Report is presented below. The Chapter has unrestricted funds that are used for monthly programs, special events, Chapter administration, and other activities. Restricted funds include the Department of Urban and Regional Planning (DURP) Scholarship fund and funds for the Oral History Project. The Chapter also holds custodial accounts for Hawai'i Congress of Planning Officials (HCPO) conference planning for the State Office of Planning and Sustainable Development, City and County of Honolulu, County of Maui, and the County of Kaua'i. These custodial accounts hold funds between the years the respective agencies host HCPO. Due to the COVID-19 pandemic, programs and revenue from programs were reduced or eliminated as most events transitioned to online/virtual events. However, the Chapter navigated 2022 with minimal expenditures, while still giving back to membership with programs and services such as a "directors" forum and networking events, and still holds budget reserves in place for 2023 and beyond. The Chapter has taken on larger deposits from HCPO revenues as APAHI is now a partner host of these events. While the Chapter is still below the rolling \$50,000 average threshold for Form 990-N e-Postcard tax return purposes, we are watching the amounts closely, and will hire an accounting firm to help manage future tax returns if the amounts push the rolling average above the threshold.

APA HAWAII CHAPTER - ANNUAL FINANCIAL REPORT							
Fiscal Year 2021 (October 1, 2021 to September 30, 2022)							
Fiscal Year End 2021							
	FY2020	Quarter Ended	Quarter Ended	Quarter Ended	Quarter Ended	FY2021	FY2021
	Year End	12/31/2021	3/31/2022	6/30/2022	9/30/2022	Summary	Year End
Revenue							
Unrestricted Funds - Operations	\$35,001.79	\$ 10,336.31	\$ 1,534.88	\$ 6,752.03	\$ 2,475.71	\$ 21,098.93	
4010: Chapter Rebate: APA Membership		\$ 1,235.39	\$ 972.05	\$ 1,480.97	\$ 1,063.55	\$ 4,751.96	
4020: Annual Meetings, Special Meetings		\$ 9,060.62	\$ 61.30	\$ 4,150.00	\$ 1,198.10	\$ 14,470.02	
4021: Chapter Awards Program		\$ -	\$ -	\$ 757.90	\$ -	\$ 757.90	
4023: Monthly Programs		\$ 40.30	\$ 58.90	\$ 102.30	\$ 148.80	\$ 350.30	
4050: National Representation		\$ -	\$ -	\$ -	\$ -	\$ -	
4060: Certification Maintenance		\$ -	\$ -	\$ -	\$ -	\$ -	
4900: Other Revenues		\$ -	\$ 442.63	\$ 260.86	\$ 65.26	\$ 768.75	
Temporarily Restricted Funds	\$ 2,015.00	\$ -	\$ -	\$ 150.00	\$ 719.43	\$ 2,884.43	
4030: DURP		\$ 2,015.00	\$ -	\$ 150.00	\$ 719.43	\$ 2,884.43	
4010R: Oral History Project		\$ -	\$ -	\$ -	\$ -	\$ -	
4010G: Plan4Health		\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 12,351.31	\$ 1,534.88	\$ 6,902.03	\$ 3,195.14	\$ 23,983.36	
Expenditures							
Unrestricted Funds - Operations		\$ (236.64)	\$ (7,336.23)	\$ (779.50)	\$ (5,112.61)	\$ (13,464.98)	
5020: Annual Meetings, Special Meetings		\$ -	\$ (7,250.00)	\$ (500.00)	\$ (4,955.65)	\$ (12,705.65)	
5021: Chapter Awards Program		\$ -	\$ (86.23)	\$ -	\$ -	\$ (86.23)	
5023: Monthly Programs		\$ -	\$ -	\$ -	\$ -	\$ -	
5040: Chapter Administration		\$ -	\$ -	\$ -	\$ -	\$ -	
5050: National Representation		\$ -	\$ -	\$ -	\$ -	\$ -	
5060: Certification Maintenance		\$ -	\$ -	\$ -	\$ -	\$ -	
5900: Other Expenses		\$ (236.64)	\$ -	\$ (279.50)	\$ (156.96)	\$ (673.10)	
Temporarily Restricted Funds		\$ (4,800.00)	\$ -	\$ -	\$ -	\$ (4,800.00)	
5030: DURP		\$ (4,800.00)	\$ -	\$ -	\$ -	\$ (4,800.00)	
5900R: Oral History Project		\$ -	\$ -	\$ -	\$ -	\$ -	
5010G: Plan4Health		\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ (5,036.64)	\$ (7,336.23)	\$ (779.50)	\$ (5,112.61)	\$ (18,264.98)	
Net Assets							
Unrestricted Funds - Operations	\$35,001.79	\$ 10,099.67	\$ (5,801.35)	\$ 5,972.53	\$ (2,636.90)	\$ 7,633.95	\$42,635.74
Temporarily Restricted Funds	\$7,237.28	(\$2,785.00)	\$0.00	\$150.00	\$719.43	(\$1,915.57)	\$5,321.71
DURP	\$4,056.08	(\$2,785.00)	\$0.00	\$150.00	\$719.43	(\$1,915.57)	\$2,140.51
Oral History Project	\$3,181.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,181.20
Plan4Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$42,239.07	\$7,314.67	(\$5,801.35)	\$6,122.53	(\$1,917.47)	\$5,718.38	\$47,957.45
Custodial Accounts							
CCH - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$7,109.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,109.47
OP - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$27,079.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,079.06
KC - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$21,048.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,048.36
MC - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		\$0.00	\$0.00	\$0.00	(\$100.00)	(\$100.00)	
Total	\$57,905.66	\$0.00	\$0.00	\$0.00	\$0.00	(\$100.00)	\$57,805.66

GET INVOLVED!

Interested in serving the Chapter and doing good work with planning colleagues? APA Hawai'i is always looking for volunteers to help with various Chapter activities and programs, and leadership positions. If you are interested in serving on a committee or learning more about ways to get involved with the Chapter, please contact us!

Contact:

hawaii.planning.org/about-apa-hawaii/leadership/