

AMERICAN PLANNING ASSOCIATION HAWAI'I CHAPTER



2019 ANNUAL REPORT



American Planning Association
Hawaii Chapter

Making Great Communities Happen

American Planning Association, Hawai'i Chapter

Annual Report

Aloha APA Members,

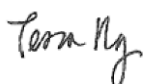
On behalf of the APA Hawai'i Executive Committee, I am pleased to present this annual report of the Chapter's activities for the 2019 calendar year. Below are some highlights from the past year:

- The Chapter worked to simplify the process of becoming a Chapter Only member through the use of an online registration platform.
- Our Programs Committee hosted nine lunch programs with a total of 347 attendees, a project tour, and three pau hana networking events.
- The Chapter's Communications Committee kept members informed through various media platforms, including email campaigns, website updates, a quarterly newsletter, Facebook postings, and occasional press releases.
- Our Awards program provided an opportunity to showcase outstanding planning projects and recognize individuals who contribute to the profession. Eleven award categories were recognized, including an inaugural Grassroots Initiative Special Recognition.
- Our Public Issues and Government Affairs committee participated in the review and adoption process for several APA National policy guides and worked to provide information about those guides locally in Hawai'i.
- The Chapter partnered with the University of Hawai'i, Department of Urban and Regional Planning (DURP) on World Town Planning Day and updated the *Planners On-Call List* to serve as a resource to the Department and connect students with professional mentors.
- The Chapter formed a new Mentoring Committee and launched a mentorship program for graduate students at DURP.

As you'll see in the financial report presented at the end of this report, the Chapter continues to be in sound financial standing. With a healthy reserve, the Chapter is able to subsidize events for APA members.

The Hawai'i Chapter is an entirely volunteer driven organization. We are grateful for the service of our members who generously donate their time and share their knowledge to further the mission of the American Planning Association and promote the planning profession in Hawai'i. We are always looking for ways to engage with more members through our activities and on our committees. As you read through this report, if there is anything that is of particular interest to you, please do not hesitate to reach out to me or the committee chairperson(s).

Sincerely,



Tessa Munekiyo Ng, AICP
President, 2020-2021

MEMBERSHIP

APA Hawai'i is proud to serve over 300 members! Since we began tracking membership in 2014, the Chapter hit a high of 361 members in July 2018. A breakdown of the year-end average Chapter membership by type is presented to the right.

The Chapter has worked to simplify the process of becoming a Chapter Only member through the development of online registration platform using Eventbrite. Registration is broken down quarterly and a chapter membership is good through the end of each calendar. We hope that simplifying the registration process will make chapter membership more accessible to interested individuals.

APAHI December Membership	
Student Members (free)	60
Faculty Members	8
Lifetime Members	19
APA Regular (National) Members	193
Chapter Only Members	64
Retired Members	4
Total	348

To learn more and sign up to be a member, visit our website: <https://hawaii.planning.org/membership/>



CHAPTER LEADERSHIP, 2019

The Chapter is led by an Executive Committee composed of Chapter Officers (President, Vice President, a Secretary, Treasurer, two Directors-at-Large, and the Immediate Past President), Committee Chairs, and other Liaisons.

Officers

President

Dean Minakami, AICP

minakamid@gmail.com

**Vice President**

Tessa Munekiyo Ng, AICP

tessa@munekiyohiraga.com

**Treasurer**

Jeff Seastrom, AICP

apahawaii.treasurer@gmail.com

**Secretary**

Jared Chang, AICP

jaredkchang@gmail.com

**Director-At-Large**

Matt Gonser, AICP

matthew.gonser@honolulu.gov

**Director-At-Large**

Nathalie Razo

nrazo@pbrhawaii.com

**Past President**

Kimi Yuen

apahi.yuen@gmail.com



Committee Chairs

Membership	Nathalie Razo nrazo@pbrHawaii.com	Professional Development	Peter Flachsbaart, AICP flachsba@Hawaii.edu
Newsletter	Matt Hom mhom@hhf.com	Website	Erin Higa ehiga@hhf.com
AICP Maintenance	Ralph Portmore, FAICP rportmore@gmail.com Peter Flachsbaart, AICP flachsba@Hawaii.edu Laura McIntyre, AICP Laura.McIntyre@doh.Hawaii.gov	Public Issues / Governmental Affairs	Paul Luersen, FAICP pluersen@Hawaii.rr.com George Atta, FAICP g.ichiro.atta@gmail.com Jesse Souki souki@Hawaii.edu Katia Balassiano, AICP katia.balassiano@gmail.com
Awards	Tessa Munekiyo Ng, AICP tessa@munekiyohiraga.com	Programs	Greg Nakai Matt Gonser apahi.program@gmail.com
APA / Dept. of Urban and Regional Planning (DURP)	Matthew Gonser, AICP matthew.gonser@honolulu.gov	DURP / PSO Student Rep.	Scott Allen Sfallen2@hawaii.edu

Liaisons

FAICP	Cheryl Soon, FAICP csoon8@yahoo.com	Hawai'i Island	April Suprenant, AIA April.Suprenant@Hawaii-county.gov
Kaua'i	Marie Williams, AICP mwilliams@kauai.gov	Maui	Jennifer Maydan jennifer.maydan@co.maui.hi.us
Hawai'i Congress of Planning Officials (HCPO)	Mike Shibata, AICP michael.shibata@gmail.com	Oahu Metropolitan Planning Organization (OMPO)	Jared Chang, AICP jaredkchang@gmail.com
APA Private Practice Division	Ramona Mullahey Ramona_mullahey@hud.gov		

PUBLIC ISSUES AND GOVERNMENT AFFAIRS COMMITTEE

The Public Issues and Governmental Affairs Committee participated in reviewing the draft and voting on the final National APA *Equity, Housing and Surface Transportation Policy Guides*. After receiving input and approval from the APA Delegate Assembly on April 14, 2019 at the National Conference in San Francisco, the APA Board of Directors on May 14, 2019 ratified these three new Policy Guides. Locally, the Public Issues Committee prepared information about the Guides to members, as well as to local county planning and housing directors, certain state agencies, and University of Hawaii leaders. While the exploratory conversations associated with the “Partners in Housing” coalition, formed in 2018, did not result in APA joining that organization, the Housing Policy Guide was shared with the coalition along with APA’s continued interest in collaborating in approaches to further the production of affordable housing.

The Public Issues Committee contributed to updating the APA Policies and Procedures. Conversations were held between the Public Issues and Membership Committees to discuss the use of a survey to better understand why few public sector planners are APA members.

PROGRAMS COMMITTEE

Monthly Programs

The Chapter strives to support nine lunch programs annually. APA Hawai‘i’s year of continuing education curriculum ranged from informative lunch programs including State and County agency updates (OEQC, City CCSR); to updates on UH facilities and curriculum development; to updates on state legislation (ALOHA Homes), rail (HART), and planning research (indigeneity and planning; Department of Urban and Regional Planning). Nine lunch programs were held providing AICP CM



maintenance and professional development for the 347 attendees (total attendance, not distinct attendees). The Chapter’s continued use of the AIA Honolulu Center for Architecture supports statewide participation via webinar and audio, and even support presentation participation from Hawai‘i County.

Other Programming

In support of informal relationship building and networking, the Committee organized: (1) an early summer Pau Hana, (2) a late summer Annual Meeting and Pā'ina, and (3) a Pau Hana at the APA National Planning Conference in San Francisco. 105 tickets were sold for these events. Lastly, in collaboration with the City and County of Honolulu's Department of Land Management, the Committee organized a tour of a recently remodeled affordable housing project. The Committee will support these planned and opportunistic program types in 2020, as well as, host a County Sustainability Directors Panel.

Improved Remote Access for Neighbor Islands

The Chapter's continued use of the AIA Honolulu Center for Architecture supports statewide participation in lunchtime programs, as either attendee or speaker, via webinar and audio capabilities. The Committee and Chapter are committed to support neighbor island members in planning and funding formal and informal program opportunities.

COMMUNICATIONS

The Hawai'i Chapter communicates with members through various media platforms including email campaigns, chapter website updates (<https://hawaii.planning.org/>), a quarterly newsletter, Facebook, an online calendar of events, and occasional press releases. In 2019, objectives of the communication committee were aimed to encourage readership of the quarterly newsletter, maintaining an active social media presence, and integrate notices on the chapter website and Facebook page. Below is a summary of the chapter's communications activities in 2019.

Email was the most widely used method to communicate with Chapter Membership. A total of 115 emails were sent to all members by the Chapter Secretary in 2019. Through these emails, members were informed of 34 special events, 9 monthly lunch programs, 17 company job announcements, several Chapter position statements, and other various APA and non-APA announcements. Emails were opened by approximately 42% of recipients on average in 2019.

The Quarterly Newsletters were completed for Winter, Spring, Summer and Fall editions. Below is a listing of the articles covered in each newsletter.

Winter 2019

- Planner Profiles: Michael Shibata
- UH Manoa Department of Urban and Regional Planning Research Highlight: Resilience Planning in Seven Cities - Layla Kilolu
- Congratulations to our new AICPs!
- APA Consolidated Elections 2020 - Call for Local and National Nominations
- APA National Resources: Planning Advisory Service Quick Notes

Spring 2019

- A Message From the Chapter President
- Planner Profiles: Rob James
- UH Manoa Department of Urban and Regional Planning Research Highlight - Spring 2019
- Climate Action Plan Update - City and County of Honolulu, Office of Climate Change, Sustainability & Resiliency
- Kauai County Recently Awarded APA National's Daniel Burnham Award for its Updated County General Plan

Summer 2019

- Leo Asuncion, Jr., AICP Voted President-Elect of APA's Board of Directors
- APA-HI 2019 Awards Program - Event Photos
- UH Manoa Department of Urban and Regional Planning Research Highlight - Summer 2019
- APA National Resources: Applied Research Resources

Fall 2019

- A Message From the Chapter President
- Planner Profiles: Jennifer Maydan
- Congratulations to the Recent Recipients of UH Manoa DURP's Fellowship Awards!
- UH Manoa Department of Urban and Regional Planning Research Highlight: Fall 2019
- The Intersection of Parking Data and Mobility
- Illegal Public Dumping: Solutions to a Pressing Public Issue

CHAPTER AWARDS

The American Planning Association, Hawai'i Chapter is pleased to continue its annual Chapter Awards Program. The annual awards are given to recognize individuals, communities, private organizations, public agencies, and professional planning and design firms whose work exemplifies the planning profession's highest goals and ideals. Eighteen nominations were received in nine categories. Award nominations were reviewed and winners selected by a jury of professional planners from the APA Hawai'i Chapter.



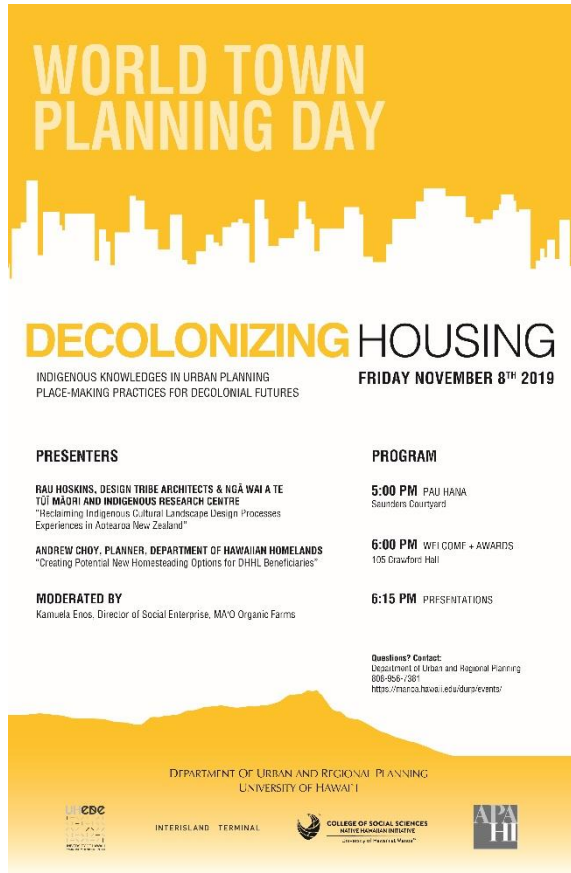
APA Hawai'i presented the following awards at the Hawai'i Congress of Planning Officials Conference on September 11, 2019 at the Sheraton Maui Resort & Spa.

- **Best Practice** – Complete Streets Improvements for Nuʻuanu Avenue and Liliha Street, *City and County of Honolulu, Department of Transportation Services and SSFM International, Inc.*
- **Cultural Historic Preservation** – Wao Kele o Puna Comprehensive Management Plan, *Office of Hawaiian Affairs, Hoʻokuleana LLC, Forest Solutions, Inc., Nohopapa Hawai'i, and Cultural Surveys Hawai'i, Inc.*
- **Economic Development Planning** – State of Hawai'i Strategic Plan for Transit-Oriented Development, *Hawai'i Interagency Council for Transit Oriented Development, State of Hawai'i, Office of Planning, and Hawai'i Housing Finance and Development Corporation*
- **Outstanding Planning** – State of Hawai'i Strategic Plan for Transit-Oriented Development, *Hawai'i Interagency Council for Transit Oriented Development, State of Hawai'i, Office of Planning, and Hawai'i Housing Finance and Development Corporation*
- **Public Agency Award** – State of Hawai'i Strategic Plan for Transit-Oriented Development, *Hawai'i Interagency Council for Transit Oriented Development, State of Hawai'i, Office of Planning, and Hawai'i Housing Finance and Development Corporation*
- **Public Education & Outreach** – Ala Pono: An Ala Wai Crossing Alternatives Analysis, *City and County of Honolulu, Department of Transportation Services, Nelson/Nygaard Consulting Associates, Inc., PBR Hawaii & Associates, Inc., and Austin, Tsutsumi & Associates, Inc.*
- **Student Project** – Finding Our Way Home: How Can Our Community Address Homelessness?, *University of Hawai'i, Department of Urban and Regional Planning PLAN 661 Class*

- **Transportation Planning** – County of Hawai‘i Transit and Multimodal Transportation Plan, *County of Hawai‘i, Mass Transit Agency and SSFM International, Inc.*
- **Chapter Leadership Special Recognition** – Kimi Yuen
- **Donold Wolbrink Chapter Achievement Special Recognition** – Clayton Yoshida
- **Grassroots Initiative Special Recognition** – Edwin ‘Ekolu’ Lindsey

More information on the award winners, including copies of the award boards, are available on the APA Hawai‘i website. <https://hawaii.planning.org/community-outreach/2019-chapter-awards/>

APA/DEPARTMENT OF URBAN AND REGIONAL PLANNING (DURP)



WORLD TOWN PLANNING DAY

DECOLONIZING HOUSING
INDIGENOUS KNOWLEDGES IN URBAN PLANNING
PLACE-MAKING PRACTICES FOR DECOLONIAL FUTURES

FRIDAY NOVEMBER 8TH 2019

PRESENTERS

**PAU HOSKINS, DESIGN TRIBE ARCHITECTS & NGĀ WAI A TE
TUJUAHĀ AND INDIGENOUS RESEARCH CENTRE**
"Reclaiming Indigenous Cultural Landscape Design Processes
Experiences in Aotearoa New Zealand"

ANDREW CHOY, PLANNER, DEPARTMENT OF HAWAIIAN HOMELANDS
"Creating Potential New Homesteading Options for DHHB Beneficiaries"

MODERATED BY
Kamuela Enos, Director of Social Enterprise, MA'O Organic Farms

PROGRAM

5:00 PM PAU HANA
Saunders Courtyard

6:00 PM WFT COMP + AWARDS
105 Crawford Hall

6:15 PM PRESENTATIONS

Questions? Contact:
Department of Urban and Regional Planning
808-956-1301
<https://mao.hawaii.edu/durp/events/>

DEPARTMENT OF URBAN AND REGIONAL PLANNING
UNIVERSITY OF HAWAII

INTERISLAND TERMINAL

COLLEGE OF SOCIAL SCIENCES
NATIVE HAWAIIAN INITIATIVE
University of Hawai'i at Mānoa

APA HI

The APA/DURP Committee's core function is to support the Program Committee in coordinating World Town Planning Day (WTPD) events. Working with the University of Hawai‘i Department of Urban and Regional Planning (DURP) and others, the annual WTPD program was, "Decolonizing Housing: Indigenous Knowledges in Urban Planning, Place-Making Practices for Decolonial Futures." At WTPD, and through the generosity of the APA membership, APA presented a student award to a recipient selected by DURP faculty. Additionally, the Committee supported a lunch-time program in the fall semester highlighting the DURP Self-Study report and APA-HI's support towards reaccreditation, faculty research, and introducing a new faculty member. The Committee also updated the *Planners On-Call List*, to serve as a resource to the department and connect students with professional mentors. In 2020, the Committee will continue to support DURP faculty and students through programs and networking opportunities, and fundraise for a 2020 student(s) award. The Committee successfully utilized the chapter's existing web-based payment system (Eventbrite) to facilitate student scholarship fundraising and will continue to promote this option in 2020 for those who prefer this method.

MENTORING

In January 2019 the Chapter formed a committee composed of members and students to formulate mentoring programs for (1) graduate students in the Department of Urban and Regional Planning (DURP), University of Hawai'i at Mānoa; (2) for the Chapter's emerging planners; and (3) for planners at any stage of their career who are contemplating becoming certified as AICP. The committee discussed best practices (local and national) to research, including the National APA mentoring resources. We conferred with DURP's Chair, Priyam Das, Ph.D. and the Chapter's Executive Committee to formulate an action plan.



For the DURP mentoring program, we used the Chapter's 2019 Planners-on-Call list as the initial resource for professional mentors and correlated the technical areas of Chapter expertise with the DURP academic program. We worked with DURP's Chair to develop a student survey and used the results to develop the DURP mentoring program, including materials for the Chapter mentors and student mentees (i.e., mentoring goals, mentoring agreement, evaluation forms). We sent an email to all Chapter members to describe the program and ask if any other members would like to be technical resources and mentors to DURP graduate students; new volunteers were added to the Planners-on-Call list. We also asked members about their interest in seeking the advice of "seasoned" planners to further their professional development. DURP's Chair matched Chapter mentors with graduate students who requested a mentor and at the start of the 2019-2020 academic year, DURP hosted a kick-off *pau hana* (reception) attended by students and Chapter members on the evening of September 5th at Saunders Hall, UH. By October 2019, the program had 17 pairs of mentors and mentees.

In 2020, we will evaluate DURP mentee and mentor evaluation forms to identify where program improvements should be made as we prepare for the next academic year. For emerging planners and AICP mentoring, we will continue our efforts to develop and implement a program

FINANCIAL REPORT

The Chapter's Fiscal Year 2018 (October 1, 2018 to September 30, 2019) Financial Report is presented below. The Chapter has unrestricted funds that are used for monthly programs, special events, Chapter administration, and other activities. Restricted funds include the Department of Urban and Regional Planning (DURP) Scholarship fund and funds for the Oral History Project. The Chapter also holds custodial accounts for Hawai'i Congress of Planning Officials (HCPO) conference planning for the Office of Planning, City and County of Honolulu, and County of Maui. These custodial accounts hold funds between the years the respective agencies host HCPO.

APA HAWAII CHAPTER - ANNUAL FINANCIAL REPORT							
Fiscal Year 2018 (October 1, 2018 to September 30, 2019)							
Fiscal Year End 2019							
	FY2017	Quarter Ended	Quarter Ended	Quarter Ended	Quarter Ended	FY2018	FY2018
	Year End	12/31/2018	3/31/2019	6/30/2019	9/30/2019	Summary	Year End
Revenue							
Unrestricted Funds - Operations		\$ 6,320.31	\$ 2,303.66	\$ 4,312.54	\$ 2,375.24	\$ 15,311.75	
4010: Chapter Rebate: APA Membership		\$1,192.56	\$1,539.81	\$1,341.62	\$531.60	\$ 4,605.59	
4020: Annual Meetings, Special Meetings		\$4,098.69	\$138.89	\$500.00	\$ 452.76	\$ 5,190.34	
4021: Chapter Awards Program		\$ -	\$ -	\$ 689.00	\$90.00	\$ 779.00	
4023: Monthly Programs		\$724.06	\$624.96	\$1,781.92	\$750.88	\$ 3,881.82	
4050: National Representation		\$ -	\$ -	\$ -	\$560.00	\$ -	
4060: Certification Maintenance		\$ -	\$ -	\$ -	\$ -	\$ -	
4900: Other Revenues		\$ 305.00	\$ -	\$ -	\$ -	\$ 305.00	
Temporarily Restricted Funds		\$ 2,400.00	\$ -	\$ -	\$ 1,420.65	\$ 3,820.65	
4030: DURP		\$2,400.00	\$ -	\$ -	\$1,420.65	\$ 3,820.65	
4010R: Oral History Project		\$ -	\$ -	\$ -	\$ -	\$ -	
4010G: Plan4Health		\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 8,720.31	\$ 2,303.66	\$ 4,312.54	\$ 3,795.89	\$ 19,132.40	
Expenditures							
Unrestricted Funds - Operations		\$ (7,263.94)	\$ (2,280.70)	\$ (3,498.19)	\$ (633.72)	\$ (13,676.55)	
5020: Annual Meetings, Special Meetings		(\$5,133.46)	\$ -	(\$1,299.00)	(\$397.80)	\$ (6,830.26)	
5021: Chapter Awards Program		(\$194.32)	\$ -	\$ -	\$ -	\$ (194.32)	
5023: Monthly Programs		(\$459.98)	(\$926.70)	(\$418.05)	(\$228.92)	\$ (2,033.65)	
5040: Chapter Administration		\$ -	\$ -	\$ -	\$ -	\$ -	
5050: National Representation		(\$1,476.18)	\$ -	(\$1,575.14)	\$ -	\$ (3,051.32)	
5060: Certification Maintenance		\$ -	(\$1,254.00)	\$ -	\$ -	\$ (1,254.00)	
5900: Other Expenses		\$ -	(\$100.00)	(\$206.00)	(\$7.00)	\$ (313.00)	
Temporarily Restricted Funds		(\$2,000.00)	\$0.00	\$0.00	\$0.00	\$ (2,000.00)	
5030: DURP		(\$2,000.00)	\$ -	\$ -	\$ -	\$ (2,000.00)	
5900R: Oral History Project		\$ -	\$ -	\$ -	\$ -	\$ -	
5010G: Plan4Health		\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ (9,263.94)	\$ (2,280.70)	\$ (3,498.19)	\$ (633.72)	\$ (15,676.55)	
Net Assets							
Unrestricted Funds - Operations	\$31,550.84	\$ (943.63)	\$ 22.96	\$ 814.35	\$ 1,741.52	\$1,635.20	\$33,186.04
Temporarily Restricted Funds	\$3,884.68	\$400.00	\$0.00	\$0.00	\$1,420.65	\$1,820.65	\$5,705.33
DURP	\$703.48	\$400.00	\$0.00	\$0.00	\$1,420.65	\$1,820.65	\$2,524.13
Oral History Project	\$3,181.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,181.20
Plan4Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$35,435.52	(\$543.63)	\$22.96	\$814.35	\$3,162.17	\$3,455.85	\$38,891.37
Custodial Accounts							
CCH - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		(\$17.85)	(\$17.85)	(\$5.95)	\$0.00	(\$41.65)	
Total	\$7,151.12	(\$17.85)	(\$17.85)	(\$5.95)	\$0.00	(\$41.65)	\$7,109.47
OP - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		(\$17.85)	(\$17.85)	(\$5.95)	\$0.00	(\$41.65)	
Total	\$26,064.15	(\$17.85)	(\$17.85)	(\$5.95)	\$0.00	(\$41.65)	\$26,022.50
MC - HCPO Account Balance							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expenditures		\$0.00	(\$5,724.90)	(\$485.80)	\$0.00	(\$6,210.70)	
Total	\$8,001.60	\$0.00	(\$5,724.90)	(\$485.80)	\$0.00	(\$6,210.70)	\$1,790.90

GET INVOLVED!

APA Hawai'i is always looking for volunteers to help with various Chapter activities and programs. If you are interested in serving on a committee or learning more about ways to get involved with the Chapter, please contact us!

Contact:

APA Hawai'i Chapter
PO Box 557
Honolulu, HI 96809

Contact: Tessa Munekiyo Ng, President
Phone: (808)983-1233
Email: tessa@munekiyohiraga.com